

LISBON SCHOOL COMMITTEE  
AGENDA  
Monday, March 11, 2019  
Lisbon Town Office Meeting Room  
6:00 P.M.

**MISSION**

Members of the Lisbon Community are committed to creating safe, respectful climates in which broad-based educational and cultural opportunities provide rich, diverse experiences for all learners. Within this environment, learners will become knowledgeable about themselves and others; develop strong academic, creative, technological, recreational, and practical life skills, preparing them for many options as life-long learners, effective problem solvers and capable communicators. These experiences will provide a solid basis for future responsibilities as family members, workers and citizens. As the community strives to improve the educational environment, necessary resources will be provided to secure safe, spacious, accessible facilities for a wide variety of learning activities. To this end, the schools will encourage practices which are respectful, open, fair and relevant.

**GOALS**

- To improve academic achievement to ensure success for all students
- To develop a respectful and supportive culture in the schools and the larger community that builds pride in our students, our schools, and the community
- To provide effective two-way communication with all stakeholders of the Lisbon School Department
- To provide and maintain secure, safe, spacious, accessible facilities
- To continue to provide a budget that reflects a fiscally responsible approach
- To provide a system of accountability for all members of the Lisbon School Department

**NORMS**

- Primary concern is what is in the best interest of the students
- Treat each other with respect
- Communication is key; listen to others' opinions and ask questions
- There's no "I" in teamwork
- Identify common issues and add these to the agenda; no surprises
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Keep a sense of humor
- Do our jobs with a passion

1. The meeting was called to order at \_\_\_ p.m. by Chairperson Traci Austin.
2. Pledge of Allegiance
3. Roll Call:        \_\_\_ Traci Austin                                \_\_\_ Kim Labbe-Poisson  
                      \_\_\_ Kathi Yergin                                        \_\_\_ Paula Jefferies  
                      \_\_\_ Ross Cunningham
4. Consideration of Action on the Minutes of February 11<sup>th</sup> and February 25, 2019.
  - A. Recommend the Minutes of February 11<sup>th</sup> and February 25, 2019 be accepted as presented barring any errors or omissions.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

5. **ADJUSTMENTS TO THE AGENDA:**

6. **GOOD NEWS & RECOGNITION:**

- A. Eric Hall - Winter Sports Update

7. **REPORTS FROM ADMINISTRATORS/DIRECTORS:**

- A. Susan Magee - LHS Update
- B. Ryan McKenney - PWS Update
- C. Robert Kahler - LCS Update
- D. Barbara Morris - GSS Update

8. **REPORT FROM SUPERINTENDENT:**

- A. Monthly Update

9. **PUBLIC COMMENTS:**

10. **UNFINISHED BUSINESS:**

11. **NEW BUSINESS:**

- A. Consideration of action to tentatively approve the Lisbon School Budget for the 2019-2020 school year.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Consideration of action to approve an out of state field trip for the fifth grade to Boston, Massachusetts on May 22, 2019.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Consideration of action to allow the Lamp Memory Care Center to use the Lisbon Community School in case of an evacuation or other emergency until June 30, 2020.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Upon recommendation of the Superintendent of Schools to approve the Job Description for BHP/Safety Care Certified "First Responder".

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- E. Consideration of action to approve the 2019-2020 Lisbon School Department Calendar.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

12. **FINANCIAL REPORTS:**

- A. Lisbon High School – M/E February 28, 2019
- B. Philip W. Sugg Middle School – M/E February 28, 2019
- C. Lisbon Community School – M/E February 28, 2019
- D. Lisbon School Department

13. **COMMUNICATIONS** (Consent Agenda):

14. **COMMITTEE COMMENTS** (Report out on Sub Committee Meetings):

15. **PERSONNEL:**

A. Resignations:

1. Barbara Hutton as Baker at Philip W. Sugg Middle School effective March 8, 2019.
2. Beth Morrison as Teacher at Lisbon Community School effective immediately (Currently on one year leave of absence).

16. **POLICY REVIEW:**

- A. Policies **19 Packet #7** will be distributed for review with plans for 1<sup>st</sup> Read on April 8, 2019 and Final Adoption on May 13, 2019.

**B. 1<sup>st</sup> Read on the Following Policies: 19 Packet #6**

- 1. IMBB\* Exemptions From Required Instructions
- 2. IMC Guest Speakers In Schools
- 3. IMG Animals In Schools
- 4. IMGA Service Animals In Schools
- 5. JEA Compulsory Attendance Ages
- 6. JEAA Student Attendance/Student Absences and Tardiness
- 7. JFAA\* Admission of Resident Students
- 8. JFAB Admission of Non-Resident Students
- 9. JFAB-R Admission of Foreign Exchange Students – Regulation
- 10. JFABD Admission of Homeless Students
- 11. JFABD-R Education of Homeless Students

**C. 2<sup>nd</sup> Read/Adoption of the Following Policies: 19 Packet #5**

- 1. IJOC School Volunteers
- 2. IK Student Achievement/Evaluation of Student Achievement
- 3. IKB Homework
- 4. IKE Promotion, Retention, And Acceleration of Students
- 5. IKAB Report Cards/Progress Reports – w/ Changes
- 6. IKF Graduation Requirements – w/Changes
- 7. IKFA Early Graduation
- 8. IKFC High School Credits For Pre-High School
- 9. ILA Tests/Assessment
- 10. ILD Educational Research: Student Submission to Surveys, Analyses or Evaluations
- 11. ACAB Harassment and Sexual Harassment of School Employees
- 12. ACAB-R Employee Discrimination and Harassment Complaint Procedure w/ Changes

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

**17. EXECUTIVE SESSION:**

- A. To enter into executive session to discuss personnel issues, pursuant to Freedom of Access Statute, Title 1 M.R.S.A. § 405(6)(A).

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

- B. To enter into executive session to LESP Negotiations, pursuant to Freedom of Access Statute, Title 1 M.R.S.A. § 405(6)(D).

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

18. **GENERAL SESSION:**

- A. Consideration of action to authorize the Superintendent to ratify the LESP agreement for 2019-2022.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

19. **ADJOURNMENT:**

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_