

Lisbon School Committee Minutes
September 14, 2020

Minutes of the Lisbon School Committee Business Meeting held at the Lisbon Town office on September 14, 2020 at 6:00 P.M. (Note: These minutes are not official until approved by the School Committee. Such action, to either approve or amend and approve, is anticipated at the October 13, 2020 meeting.)

Members Present: Traci Austin, Ross Cunningham, Kim Labbe-Poisson, Kelli Rogers, Kathi Yergin and Richard A. Green, Superintendent of Schools

Members Excused:

Administrators Present: Julie Colello-Nichols, Robert Kahler, Ryan McKenney, Susan Magee and Barbara Morris

Administrators Excused: All other members participated remotely due to COVID 19

Called to Order:

Chair Austin called the meeting to order at 6:00 P.M. and the Pledge of Allegiance was recited. Chair Austin also shared the rules to remote public comments while conducting meetings during COVID 19 with limited audience seating. Participants wishing to make public comments are asked to email them the Lisbon School Committee Chair at taustin@lisbonschoolsme.org prior to the Public Comment section of the agenda.

4. **VOTED (1)** to approve the minutes of August 7th, August 10th, August 14th, August 27th and September 3, 2020 as presented. (Rogers-Cunningham) (5-0)

5. **Adjustment to the Agenda:**

A. None.

6. **Good News & Recognition:**

A. None.

7. **Reports from Administrators/Directors:**

A. Susan Magee, Principal -Lisbon High School Summer Update - Principal Magee gave the following update:

- LHS Enrollment – 320
- New Hires
- First Days of School-Preparations and Successes:
 - Hiring of Staff
 - Main Office to do's – nominations forms, student handbook, faculty manual (Current practices and procedures)
- Extra week of professional development/COVID set up
 - Staff invested in "outside the box thinking" of necessary programming alterations

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- Duty schedule/scheduling
 - 4 by 4 schedule changes – staff and students feedback has been positive (for the most part) – creative modifications to classroom preparations of spacing and curriculum
- Facilities – Since the closure, we have prepared the facility for a full in person return to include the following:
 - Freshly painted classrooms (some) / cleaning of facility
 - Room changes to allow for more lunch area options
 - Classroom setup to accommodate distancing requirements
 - Outdoor dining pavilion has been a favorite!
 - Thermal camera installation/training
 - Signage – Universal Green X's, social distancing cues, spacing of desks/lunch areas
- Beginning of School year
 - Transitioning into school – flow of traffic at the front entrance
 - Freshman Orientation
 - Completion of the Open House HS Video (virtual introductions)
 - Mask/following expectations – staff/students are doing great.

Next, Principal Magee reviewed the first days of school-Preparations and Challenges to include:

- Schedule – with the additional duties necessary and student numbers within courses, we are working to accommodate many student scheduling needs. Principal Magee shared that they have worked with LRTC/Region 10 and the availability of VHS courses in some cases to support course needs. Class sized and space continue to be looked at daily.
- Being creative with upcoming changes in weather and accommodating seating for lunches
- Transition times – continual challenges to avoid large group and social distancing requirements

School board member Cunningham asked how the thermal cameras work. Principal Magee shared that as student/staff enter the building they are scanned, if somebody has a temperature of 100.2 a notification / alert gets sent to several people who are monitoring. Member Cunningham also questioned what are the schools doing after school to monitor students wearing masks. Principal Magee stated that the very first thing that students do when they exit the building is take their mask off. Principal Magee said they do remind the students to put their mask back on, however they get 5 feet away and take it back off. It is a challenge that they continue to work on to educate the students. In the building however they are doing great.

School board Member Rogers questioned how often they allow masks breaks. Principal Magee shared that students are allowed breaks as needed. Each classroom has a designated area outside each of the door for this. Principal McKenney shared that at the middle school there are scheduled mask break after each period.