

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD AT THE LISBON TOWN OFFICE ON MONDAY, February 5, 2018 AT 5:30 P.M. (NOTE: These minutes are not official until approved by the School Committee. Such action, to either approve or amend and approve, is anticipated at the February 12, 2018 meeting)

Members Present: Traci Austin; Ross Cunningham; Paula Jefferies and Superintendent Richard Green

Members Excused: Pete Reed and Kathi Yergin

Administrators Present: James Churchill, Technology Director; Eric Hall, Assistant Principal/Activities Director ; Robert Kahler, Principal; John LaPerriere, Assistant Principal; Allison Leavitt, Nutrition Director; Susan Magee, Principal; Haley McCrater-Redman, Business Manager; John Merrifield, Director of Student Services; Kristie Morin, Director of GSS and Allen Ouellette, Director of Operations/Transportation

Administrators Excused: Darren Akerman, Principal and Ryan McKenney, Assistant Principal/Activities Director

Others Present: Community Members

4. **Adjustments to the Agenda:** None.

5. **2018-2019 Proposed Budget Presentation:** Superintendent Green reviewed the budget line by line and gave the following Budget Overview.

- Overview – The preliminary 2018-2019 school budget proposal that is presented does have a few remaining variables but it does include figures from the ED279 that was received on January 30, 2018. Superintendent Green shared that every year as we begin the budget process there always seems to be one or more challenges and this year is no different. The primary concern/challenge for this year is the ability to utilize unassigned funds to help build the budget. This year, we are fortunate that the audit has been completed but we need to remember that we utilized an additional \$209,451 from the unassigned fund balance last year and it does not appear that we will be able to utilize the same amount next year as we only carried over \$5,678.00 from 2016-2017. The local tax rate also included the use of \$200,000 in additional state subsidy that was built in as revenue. Superintendent Green advised that although this does not impact the subsidy report figures, it will have an impact on the financial figures that will be used to set the tax rate for next year. We are still waiting to hear from the state in regards to what we should anticipate for an increase in the local share for Maine State Retirement (MainePers).

Superintendent Green also shared that we will need to pay close attention to the Governor's proposed budget as there are several funding changes that we will need to pay close attention to. Those prominent changes include:

- General Purpose Aid
- Recognizing 100 percent of EPS versus 97 percent
- Increasing special education allocation by \$30 million
- Changing the way CTE is funded to a program based model and providing 100 percent funding from the state versus a state and local share cost. Allocations for CTE Centers are going directly to the Centers and not to sending schools.

Superintendent Green went on to report that although the initial application to create a regional service center with RSU #4 was approved, he would suggest being patient as there are concerns related to the local agreement. There is also new legislation to eliminate the penalty so we will have to watch this closely over the next several months.

The total proposed increase for the 2018-2019 school year is \$837,647 with an increase in taxes of \$654,893.

Budget Goals/Focus – The primary goal is to maintain the current student programs and services which are currently included in this preliminary budget including funds to hire a part-time maintenance person. As always, we will continue to look at the current programs and services to make sure that we are operating in the most efficient manner and we will also consider restructuring through attrition and needs that are addressed through professional conversations.

Additional Areas of Potential Savings/Cost (Variables)

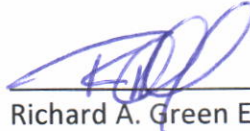
- Anticipated/Actual Resignations
- Anticipated/Actual Retirements (March 1st)
- Capital Reserve
- Guaranteed Performance Contract (Phase II)
- Restructuring
- Salaries/Benefits
 - Salaries (\$455,586)
 - Insurance 9% (234,335)
 - Maine State Retirement (Unknown)
- Special Education (Enrollment)
- Local Entitlement
- Unassigned Amount
- Unanticipated Revenue

Notable Increases, Decreases and Transfers

- Maintenance ½ Time (\$28,759)

Chair Austin closed with stating that this is the first go around and the committee will digest what has been presented and will discuss more as we move forward.

6. **VOTED (1)** To Adjourn: (Jefferies-Cunningham) (3-0) (6:36 PM)



Richard A. Green Ed.D.
Secretary, Lisbon School Committee

RAG/llr