

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD AT THE LISBON TOWN OFFICE ON MONDAY, NOVEMBER 13, 2017 AT 7:00 P.M. (NOTE: These minutes are not official until approved by the School Committee. Such action, either to approve or amend and approve, is anticipated at the December 11, 2017 meeting.)

Members Present: Traci Austin; Ross Cunningham; Pete Reed; Kathi Yergin; Paula Jefferies and Superintendent Green

Members Excused:

Administrators Present: Darren Akerman, Principal; Robert Kahler, Principal; Haley McCrater-Redman, Business Manager; Susan Magee, Principal and Kristie Morin, Director GSS

Administrators Excused: James Churchill, Technology Director; Eric Hall, Assistant Principal/Activities Director; John LaPerriere, Assistant Principal; Allison Leavitt, School Nutrition Director; John Merrifield, Director of Student Services; Ryan McKenney, Assistant Principal/Activities Director and Allen Ouellette, Director of Operations Transportation

Others Present: Members of the community

CALLED TO ORDER:

Chairperson Austin called the meeting to order at 7:00 P.M. and the Pledge of Allegiance was recited.

4. **VOTED (1)** to accept the minutes of October 10th (Workshop), October 10th (Business Meeting) and October 23, 2017. (Reed-Jefferies) (5-0)
5. Adjustment to the Agenda: None.
6. Good News & Recognition:
 - A. Principal Akerman recognized and congratulated JMG teacher, Jessica Porter as she was recently designated a Master Specialist in JMG. Mr. Akerman went on to describe that as a Master Specialist, Ms. Porter is a model for other Specialist in the company.

7. Reports from Administrators/Directors:
- A. Susan Magee – Lisbon High School Update: Mrs. Magee reported on school enrollment, sports and safety drills at the high school. Mrs. Magee shared that Lisbon High School had their first parent teacher conferences of the school year on November 8th and there were a number of parents that participated in this. Mrs. Magee also shared that testing at the high school is underway. Lastly, Mrs. Magee shared the happenings around school; student accomplishments and involvement.
 - B. Darren Akerman – Philip W. Sugg Middle School Update: Principal Akerman reported on enrollment, school safety and stated that the 8th grade students embarked for a 3 day Exploratory Excursion to Cow Island. The trip was organized by the Parent Action Group and provides an opportunity for students to develop team-building skills. Principal Akerman reported that Parent-Teacher Conferences were held on October 25th and the PAG provide a home style dinner to all staff. Lastly, Principal Akerman gave updates on the Civil Rights Team; Restorative Practice Professional Development and Adolescent Literacy at PWS
 - C. Robert Kahler – Lisbon Community School Update: Principal Kahler reported on student enrollment, Positive Behavioral Interventions and Supports, Math Learning Lab and gave a School Safety Update.
 - D. Kristie Morin - Gartley Street School Update: Director Morin reported on enrollment in the Day Treatment Program as well as the Alternative Education Program. Director Morin advised that 12 additional staff members have been safety care trained for LCS and PWS.

In the Alternative Education Program, there will be a class of students under the guidance of the head teacher working on some bikes that were donated over the summer to make them appropriate and safe for use. Gear Hub in Portland is facilitating three courses that will teach the students what they need to know for repairing bikes. Week 1 "Make it Stop" (The Brakes), Week 2 "Shifty Characters" (The Drivetrain) and Week 3 "Make it go" (More Drivetrain and Bearing Systems) the students will travel down to Portland to get hands on experience. They will then return to repair the bikes overtime. The hope will be to have the majority of bikes repaired by spring, when they will then give back to the community and donate the bikes to students in need of one. Also in Alternative Education, six Online Courses have been created, these are six week courses that mimic an online college course. Director Morin shared that she is the instructor for each course and will give feedback to the students on discussion post, grade the assignments and maintain the online environment for safety and accessibility. A Spanish course and Entrepreneurship course ran for the first quarter. It was a success. Director Morin reports that two students from the high school are

taking the Entrepreneurship course as well. Lastly, the guidance staff; Mrs. Magee and Director Morin are collaborating to avoid last minute needs to recovery and course completion.

8. Report from Superintendent:

A. Monthly Update -

- Enrollment - 1295 as of 11/13/2017
- 2017-2018 Budget Update
 - RSU 4 - Superintendent Green shared that they have been very receptive in working with us on our endeavors. The Adult Ed Program has been going very well and we are in hopes to have the director come to the next business meeting to give a report. Superintendent Green advised that he does have a meeting with RSU 4 on Wednesday to discuss possible combined services such as transportation to the vocational LRTC program as well as other cohorts and shared services. Superintendent Green reported that next year's budget has a lot of different language one being the School Management and Leadership Centers. We are looking very closely at that.
 - State Funding-The funding formula includes targets for direct classroom instruction. There is a percentage of money that is supposed to be sent directly to classroom instruction and one of the things that the State is currently not including is cost center five which includes student and staff support. Under this cost center, is the cost for guidance, health, social worker, instructional technology and other student services such as 504's, improvement of instructions, staff training, library services and student assessment. These are all part of the cost center five. Superintendents, the Funding Committee and Professional development Committee are each putting together statements to the Commissioner and Department of Education stating that these services are important and are directly impacting students.
- Curriculum - Planning team will be meeting in January and the next CTL Meeting is scheduled for Tuesday, November 14, 2017 and they will be working with Dan Joseph on Unit Design and Assessment Developments.
- Facilities - Superintendent Green thanked the voters for their support on the Phase II of the Performance Contract. It will take a couple of weeks to finalize the scope of the work and all the projects. Once the scope is settled they will send it out to the contractors to get better

bids; once that information is received we will send out request for proposals for financing. Overall it looks like construction and work will begin in about four weeks.

- Transportation – Superintendent Green stated that we will probably be looking at some type of vehicle replacement in the budget next year although there could be some savings that we could use to possibly purchase a van this year. Superintendent Green shared that they are looking closely at the numbers and once they are all in they will work on creating a proposal for the committee.
- Other: Negotiations for the LAA and LEA are up coming. Superintendent Green reported that he did meet with the LEA today and they will be submitting a letter sometime this month to prepare for negotiations. Lastly, Superintendent Green stated that they are still looking closely at the Co-Curricular / Athletic Participation numbers.

Chair Austin shared that at the conference she attended in Augusta, there were a lot of districts that are concerned about the forcibility of having to participate in these Leadership Centers because not one has been set up. This concern is a state wide issue and not just a small town issue. Chair Austin shared that as far as Cost Center 5 is concerned, she does not even know what to say. Superintendent Green replied that the biggest frustration is that you do not get credit for the work that has already been done. You could take the revenues from the Gartley Street Program and pay the penalties and be fine; however the intent when creating the program and the community investing all the money in to it last year was so that they could see a return on their investment. Unfortunately it could be absorbed by these additional costs. Chair Austin replied, "Which is out of our control yet again". Superintendent Green went on to share that the program itself was worth the investment and you will start to see a return on it however you do not want to get hooked on the revenues as it could change any minute but it does have the capacity and capability of generating enough revenue to really sustain a lot of work. Superintendent Green stated that he would also like to point out that one of the items that are not listed on the Capital Plan that should be considered is the need for playground equipment for the students at the Gartley Street School.

9. Public Comment:

Richard Nadeau, Lisbon Falls – Mr. Nadeau congratulated Ross Cunningham on his win for the school committee. Mr. Nadeau went on to say he would like to see all students have the opportunity to attend not just a college program but also at non-college program or trade school such as CMCC. Chair Austin shared with Mr. Neadeau several of the options that are available to the students of Lisbon and assured Mr. Neadeau that CMCC was indeed one of those options and several students do attend.