

MINUTES OF THE LISBON SCHOOL COMMITTEE MEETING HELD AT THE LISBON TOWN OFFICE ON MONDAY, April 30, 2018 AT 6:00 P.M. (NOTE: These minutes are not official until approved by the School Committee. Such action, to either approve or amend and approve, is anticipated at the May 14, 2018 meeting)

**Members Present:** Traci Austin; Paula Jefferies Peter Reed; Kathi Yergin and Superintendent Richard Green

**Members Excused:** Ross Cunningham

**Administrators Present:** Darren Akerman, Principal; John LaPerriere, Assistant Principal; Susan Magee, Principal

**Administrators Excused:** James Churchill, Technology Director; Eric Hall, Assistant Principal/Activities Director; Robert Kahler, Principal; Allison Leavitt, Nutrition Director; Haley McCrater-Redman, Business Manager; Ryan McKenney, Assistant Principal/Activities Director; John Merrifield, Director of Student Services; Kristie Morin, Director of GSS and Allen Ouellette, Director of Operations/Transportation

**Others Present:** Members of the community.

4. **Adjustments to the agenda:**

A. Add Item 5B

5. **New Business:**

- A. **(VOTED) (1)** To authorized the Superintendent to update the video security system at Lisbon High School in an amount not to exceed \$27,706.97. (Reed-Jefferies) (4-0)
- B. **(Voted) (2)** To authorize the Superintendent to purchase a used van in an amount not to exceed \$15,999.00. (Reed-Yergin) (4-0)

6. **Workshop:**

- A. Comprehensive Ed Plan – Superintendent Green handed out an overview of the Comprehensive Ed Plan and reviewed its purpose.
- B. Bullying Analysis – Assistant Principal John LaPerriere reviewed the Lisbon School Department Policy on bullying and shared the interventions that Lisbon Community School follows such as the Guidance Counselor provides educational opportunities with

4th and 5<sup>th</sup> grades and small groups across grade levels on the topic of bullying. Assistant Principal LaPerriere shared that there have been no incidences at LCS that meet the criteria of bullying and there have been no reports on the Cyber Bullying Hotline to date.

Principal Darren Akerman reviewed P.W. Sugg Middle Schools bullying policy. Principal Akerman shared the Incident Report form used for reporting incidences. To date 87 student behavioral infractions have been logged including but not limited to discourtesy or insensitive language to safety violations. Each issue was investigated and given an appropriate behavioral consequence immediately upon report. There have been zero Cyberbullying Hotline reports thus far this year. Lastly, Principal Akerman discussed the processes of using Restorative Practices.

Principal Susan Magee reported that at Lisbon High School there have been no calls received on the Cyber Bullying Hotline to date. Principal Magee shared that throughout the year there have been reports from students relative to harassment and bullying. Each incident is fully investigated to include interviews and inquiry with students' name brought forth. In most cases, an initial warning to cease the behavior is issued and has rectified the situation. However in some cases, the SRO has been involved to also issue a warning of harassment if the student continues with said behavior. "We have a zero tolerance for bullying/harassment and address each case that comes to our attention". Overall, there have been 12 reports brought to administration resulting in interventions between students and consequences as deemed necessary or appropriate based on individual cases. Lastly, Principal Magee discussed Restorative Practices.

C. Budget – Superintendent Green reported on the budget.

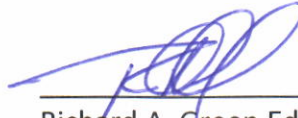
- 2018-2019 Budget update (4/9/2018 Subsidy Comparison Sheet) – This subsidy comparison sheet will show you the local contribution increase to taxes is \$493,786. Variables to be discussed are as follows.
  - Variables
    - CTE Funding (LRT &Region 10) – No updates have been received since the last report.
    - Unanticipated Revenue – Adult Ed, Revenues from Gartley Street – Vehicle Purchase and updating security cameras at Lisbon High School was voted on this evening. There have been a couple quotes received for the Gartley Street Playground. There is not a lot of businesses that do this type of work so we are in the process of looking at options. An email went out today to the Facilities Committee to hold interviews for the architects in regards to our analysis and cost estimate for the Performing Arts Center. The tentative date for interviews will be May 15<sup>th</sup> from 4:00-6:30.

- SRO Officer (75% @ \$66,566) – The Police Chief has not presented to the Town Council as yet and based on the information receive so far, the suggestion of hiring an SRO for the school year only on our own is not an option, it has to be a full time employee of the Lisbon Police Department. The schools portion would be 75% (\$66,566.00) and the Police Department would be the other 25%. Member Reed shared that his opinion is that the Police Chief is trying to hire an officer for the department and the manpower is just not there for the SRO. Member Yergin shared that she has talked to several community members who state that they feel safer with an SRO in two schools. Chair Austin shared that without the police chief presenting his budget and knowing what the structure looks like; her opinion is that we could end up needing to pay the full 100%. Not knowing what his plans are, we could approve a budget and the town always has a right to override it as they have in the past and add it back in. Member Reed stated that in his opinion he would not pay 100% as the police officer would be working for the town during summer. His thoughts are that we should scrap it for this year. The schools are locked down; there are enough security cameras and upgrades in all schools. All members were in agreement to hold off.
  - School Management and Leadership Centers (LD 1689) –
    - Part II Application (Submitted) - Part II was submitted to the Department of Education and it is pending approval.
  - Restructuring
    - Resignations
    - Assignments
- Great Falls TV (\$2,500) –The board discussed and opted to not continue with this at this time.
- Special Budget Adoption Meeting (May 8, 2018 @ 5:30PM)
- Public Hearing (May 8, 2018 @ 7:00PM)
- Town Council Adoption (May 15, 2018)
- School Budget Referendum (June 12, 2018)

Superintendent Green also shared that there is potential of grant funding for the JMG Program. If this grant comes through, it would allow a teacher at both the middle school and the high school versus the shared position. Not a lot of details have been received as yet, but information will be shared as it is received.

7. **Adjournment:**

A. **VOTED (3)** To adjourn. (Reed-Jefferies) (4-0) 6:53 PM



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Richard A. Green Ed.D.  
Secretary, Lisbon School Committee

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