

Lisbon School Committee Minutes
May 11, 2020

Minutes of the Lisbon School Committee held remotely via Zoom on Monday, May 11, 2020 at 6:00 P.M. (Note: These minutes are not official until approved by the School Committee. Such action, to either approve or amend and approve, is anticipated at the June 8, 2020 meeting.)

Members Present: Traci Austin, Ross Cunningham, Kim Labbe-Poisson, Kelli Rogers, Kathi Yergin and Richard A. Green, Superintendent of Schools

Members Excused:

Administrators Present: James Churchill, Julie Colello-Nichols, Kathleen Glennon, Robert Kahler, Allison Leavitt, Haley McCrater, Ryan McKenney, Susan Magee, Barbara Morris, Allen Ouellette and Debra Rodrigue

Administrators Excused: Eric Hall

Called to Order:

Chair Austin called the meeting to order at 6:00 P.M. and shared the rules to remote public comments while conducting Zoom Meetings. Participants wishing to make public comments are asked to email them the Lisbon School Committee Chair at taustin@lisbonschoolsme.org prior to the Public Comment section of the agenda.

4. **VOTED (1)** to accept the minutes of April 13, 2020. (Yergin-Labbe-Poisson) (5-0)

5. **Adjustment to the Agenda:**

- A. Add 11E – Capital Reserve Request
- B. Add 15A-9 – K-5 New Hire
- C. Add 15A-10 – K-5 New Hire

6. **Good News and Recognition:**

- A. None

7. **Reports from Administrators/Directors:**

- A. Superintendent Green shared that during the Zoom Meetings Directors and Administrators will not report.

8. **Report from Superintendent:**

- A. Monthly Update:
 - Budget Update
 - Budget Final Vote (June 1, 2020)
 - Public Hearing (June 2, 2020)
 - Town Council Adoption (June 16, 2020)

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- Referendum (July 14, 2020)
- Regular Instruction Reserve Account (Item 11B)
- CARES Act Funding
 - \$84,000 (Student Support Services)
- Vacancies (May)
 - Director of Curriculum and Assessment
 - Grade Level Position(s)
- Distance Learning Plan (Phase II)
 - 75% Social/Emotional and 25% Academics
 - Last Student Day (June 5th)
 - 4 Professional Days (June 8-11)
- Facilities/Transportation
 - LCS Boiler
 - Transfer to Capital Reserve (Item 11.D.)
 - Capital Reserve Request (Item 11.E.)
 - Maintenance Truck @ State Bid Cost (June)
- Other
 - Last Student Day (June 5, 2020)
 - LHS Graduation (June 7, 2020)
 - Fundraiser – not approving as many so as not to strain the community
 - NEASC Visit 2026 (Process Begins 2023)

Member Cunningham asked what would happen to the positions as far as funding once the CARES Act Funding was gone. Superintendent Green stated that the money would need to come through resignations / restructuring. Member Cunningham asked what the Fundraising letter to the community would state. Superintendent Green replied that he would not be sending out a letter, he would just not be approving as many request.

Member Rogers questioned what the percent of an increase in taxes would be given what the board has asked for. Superintendent Green stated that the budget as it stands currently with all of the board's recommendations would be a 5.8% increase on local taxes. Member Rogers stated that she would like to remind everyone that these are needed positions, not just the board wanting them.

Chair Austin shared that she has had one council member approach her and state that he could not support the schools budget during this current economic situation.

Member Rogers stated that she would like the Superintendent to meet with the Administrative Team and make a tier of what would hurt least vs. what would hurt the most if we are forced to cut the budget.

Superintendent Green shared that looking at our projected enrollment, the trauma coaches would be more important than the two Ed Techs and a classroom teacher.

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Chair Austin also supported the suggestion of meeting with the Administrative Team and making a tiered list with the amounts of money that would be saved.

Vice Chair Yergin questioned if we should wait for the Town Council Meeting to see if they are requesting the school to cut any money from the budget.

Chair Austin stated that the Superintendent and the Administrative Team has done a great job at getting the numbers down.

Superintendent Green stated that the Administrative Team has been having regular discussions about the budget. The current budget does include all of the school committee's recommendations.

Member Rogers requested that the Superintendent bring the projected classroom sizes to the next meeting because she would be hard pressed to cut an additional teacher.

9. Public Comments:

A. None

10. Unfinished Business:

A. None

11. New Business:

- A. **VOTED (2)** to approve and adopt the amended Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account effective July 1, 2020, and authorize the Superintendent of Schools to execute and deliver the plan documents. (Yergin-Labbe-Poisson) (5-0)
- B. **VOTED (3)** to create a "Regular Instruction Reserve Account" to be used to support any of the following: regular instruction, special education, career and technical education, other instruction such as summer school and extracurricular activities, student and staff support, system administration, school administration, transportation and buses, facilities maintenance, debt service and other commitments; and all other expenditures including school lunch. (Yergin-Cunningham) (5-0) *Member Rogers questioned if there had been discussions held yet regarding summer school. Superintendent Green stated that they were waiting guidance from DOE.*
- C. **VOTED (4)** to approve the 2020-2021 Lisbon School Committee Meeting Schedule. (Rogers-Labbe-Poisson) (5-0)