

LISBON SCHOOL COMMITTEE
Agenda
Monday, May 11, 2020

<https://us02web.zoom.us/j/88960085130?pwd=TXRhOEoyby9PeWFRNzRmZ005UTE2dz09>

Meeting ID: 889 6008 5130
Password: 344323

6:00 PM

MISSION

Members of the Lisbon Community are committed to creating safe, respectful climates in which broad-based educational and cultural opportunities provide rich, diverse experiences for all learners. Within this environment, learners will become knowledgeable about themselves and others; develop strong academic, creative, technological, recreational, and practical life skills, preparing them for many options as life-long learners, effective problem solvers and capable communicators. These experiences will provide a solid basis for future responsibilities as family members, workers and citizens. As the community strives to improve the educational environment, necessary resources will be provided to secure safe, spacious, accessible facilities for a wide variety of learning activities. To this end, the schools will encourage practices which are respectful, open, fair and relevant.

GOALS

- To improve academic achievement to ensure success for all students
- To develop a respectful and supportive culture in the schools and the larger community that builds pride in our students, our schools, and the community
- To provide effective two-way communication with all stakeholders of the Lisbon School Department
- To provide and maintain secure, safe, spacious, accessible facilities
- To continue to provide a budget that reflects a fiscally responsible approach
- To provide a system of accountability for all members of the Lisbon School Department

NORMS

- Primary concern is what is in the best interest of the students
- Treat each other with respect
- Communication is key; listen to others' opinions and ask questions
- There's no "I" in teamwork
- Identify common issues and add these to the agenda; no surprises
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Keep a sense of humor
- Do our jobs with a passion

1. The meeting was called to order at ___ p.m. by Chairperson Traci Austin.

2. Pledge of Allegiance.

3. Roll Call: ___ Traci Austin ___ Kim Labbe-Poisson
 ___ Kathi Yergin ___ Kelli Rogers
 ___ Ross Cunningham

4. Consideration of Action on April 13, 2020.

A. Recommend that the Minutes of April 13, 2020 be accepted as presented barring any errors or omissions.

Motion: _____ 2nd: _____ Vote: _____

5. Adjustment to the Agenda:

6. Good News & Recognition:

7. Reports from Administrators/Directors:

8. Report from Superintendent:

A. Monthly Update

9. Public Comments:

10. Unfinished Business:

11. New Business:

A. Upon the recommendation of the Superintendent of Schools to approve and adopt the amended Cafeteria Plan including a Health Flexible Spending

Account and Dependent Care Flexible Spending Account effective July 1, 2020, and authorize the Superintendent of Schools to execute and deliver the plan documents.

Motion: _____ 2nd: _____ Vote: _____

- B. Upon the recommendation of the Superintendent, consideration of action to create a “Regular Instruction Reserve Account” to be used to support any of the following: regular instruction, special education, career and technical education, other instruction such as summer school and extracurricular activities, student and staff support, system administration, school administration, transportation and buses, facilities maintenance, debt service and other commitments; and all other expenditures including school lunch.

Motion: _____ 2nd: _____ Vote: _____

- C. Upon the recommendation of the Superintendent of Schools to approve the 2020-2021 Lisbon School Committee Meeting Schedule.

Motion: _____ 2nd: _____ Vote: _____

- D. Consideration of action to approve the transfer of monies to the Capital Reserve Fund from the Unassigned General Fund Balance in the amount of \$38,188.

Motion: _____ 2nd: _____ Vote: _____

12. Financial Reports:

- A. Lisbon High School – M/E April 30, 2020
- B. Philip W. Sugg Middle School – M/E April 30, 2020
- C. Lisbon Community School – M/E April 30, 2020 – Tabled to June Meeting
- D. Lisbon School Department

13. Communications (Consent Agenda):

- A. Letter from Nutrition Director

14. Committee Comments: (Report out on Sub Committee Meetings):

15. Personnel:

A. New Hire:

1. Consideration of action to employ a School Nurse at the Lisbon High School effective August 24, 2020.

Motion: _____ 2nd: _____ Vote: _____

2. Consideration of action to employ a 9-12 Science Teacher at Lisbon High School effective August 24, 2020.

Motion: _____ 2nd: _____ Vote: _____

3. Consideration of action to employ a 9-12 Special Education Teacher at Lisbon High School effective August 24, 2020.

Motion: _____ 2nd: _____ Vote: _____

4. Consideration of action to employ a Kindergarten Teacher at Lisbon Community School effective August 24, 2020.

Motion: _____ 2nd: _____ Vote: _____

5. Consideration of action to employ a K-8 Teacher at Lisbon Community School effective August 24, 2020.

Motion: _____ 2nd: _____ Vote: _____

6. Consideration of action to employ a K-5 Teacher at Lisbon Community School effective August 24, 2020.

Motion: _____ 2nd: _____ Vote: _____

7. Consideration of action to employ an Art Teacher at Philip W. Sugg Middle School effective August 24, 2020.

Motion: _____ 2nd: _____ Vote: _____

B. Support Staff:

C. Resignations:

1. Britny Anderson, Art Teacher at Philip W. Sugg Middle School effective at the end of the 2019-2020 school year.

2. Alessandro Pane as Music Teacher at Philip W. Sugg Middle School effective at the end of the 2019-2020 school year.
3. Rhonda Giguere, 7th Grade Teacher at Philip W. Sugg Middle School effective at the end of the 2019-2020 school year.
4. Megan Rodrigue, 3rd Grade Teacher at Lisbon Community School effective at the end of the 2019-2020 school year.

D. Nomination of Teachers for the 2020-2021 School Year:

1. Nomination of Teachers for 2nd Year Probationary Contracts:

Lily Barrows	PK-8 Teacher
Chaya Burton	7-12 Science
Heidi Coombs	7-12 English
Bethany Custeau	PK-8 Teacher
Alicia Davis	PK-8 Teacher
Kate Giard	K-12 Specialty
Julia Gibson	PK-8 Special Education
Elizabeth Graham	PK-8 Special Education
Kathren Greenlaw	7-12 Special Education
Donald Halpin	K-12 Specialty
Nathan Hallowell	K-12 Social Worker
Emily Harmon	PK-8 Teacher
Kaylee Knudsen	K-12 Nurse
Cassandra Lewis	PK-8 Teacher
Lori MacDonald	K-13 Nurse
Stephanie Pelkey	PK-8 Special Education

Consideration of Action to accept the nomination of the above personnel and to authorize the Superintendent of Schools to issue a contract for the 2020-2021 school year.

Motion: _____ 2nd: _____ Vote: _____

2. Nomination of Teachers for 3rd Year Probationary Contracts:

Ryan Bernard	7-12 Social Studies
Katherine Czich	Occupational Therapist
Rebecca Champagne	PK-8 Teacher
Gabrielle LaPerriere	PK-8 Teacher
Kelsey Normandeau	PK-8 Special Education
Lauralee Pearson	7-12 Math
Caroline Pinkham	K-12 Psychologist

Kaili Quinn	PK-8 Teacher
Makayla Stevens	Pk-8 Teacher
Heather Valliere	K-12 Speech Pathologist
Troy Whitaker	7-12 Science

Consideration of Action to accept the nomination of the above personnel and to authorize the Superintendent of Schools to issue a contract for the 2020-2021 school year.

Motion: _____ 2nd: _____ Vote: _____

3. Nomination of Teachers for 1st Year Continuing Contracts:

Kyle Beeton	PK-8 Teacher
Megan Braley	PK-8 Teacher
Karin Dionne	PK-8 Teacher
Claudia Elwell	K-12 Spanish
Jenny Everhart	K-12 Social Worker
Christina Morse	7-12 English
Kamis Ley	PK-8 Special Education
Pauline McCarthy	K-12 Technology
Suzanne Nelson	PK-8 Special Education
Kimberly Roberge	K-12 Nurse
Stacy-Lynn Rouleau	PK-8 Teacher
Natalie Webber	PK-8 Teacher

Consideration of Action to accept the nomination of the above personnel and to authorize the Superintendent of Schools to issue a contract for the 2020-2021 school year.

Motion: _____ 2nd: _____ Vote: _____

16. Policy Review:

A. 1st read on the following policies: **20 Packet #8**

B. 2nd Read and Adoption of the following policies: **20 Packet #7**

- GCI Professional Staff Development Opportunities
- GCK Professional staff Assignments and Transfers
- GCOA Supervision and Evaluation of Professional Staff – w/ changes
- GCOC Evaluation of Administrative Staff – w/ changes
- GCQC Resignation of School Unit Employees

- GCQCA School Unit Employee References
- GCQCA-E Authorization to Disclose Information/Release of Claims
- GCSA Employee Computer and Internet Use
- GCSA-E Employee Computer/Internet Acknowledgment Form
- GCSA-R Employee Computer and Internet Use Rules
- GDF Support Staff Employment
- GDO Evaluation of Support Staff

* All additions, changes or deletions to policies are recommended by MSMA.

Motion: _____ 2nd: _____ Vote: _____

17. Executive Session:

- A. To enter into executive session to meet with the Superintendent of Schools, to discuss the Superintendent’s Evaluation, Re-Election, Wages, Benefits and terms of employment pursuant to Freedom of Access Statute, Title 1 M.R.S.A. § 405(6)(A).

Motion: _____ 2nd: _____ Vote: _____

Time In: _____ Time Out: _____

18. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____