

## **SUPPORT STAFF EMPLOYMENT**

It is the policy of the School Committee that when any non-instructional position is created or becomes vacant, every effort is to be made to fill that position with the best qualified candidate.

The Superintendent is hereby designated as the agent of the School Committee to develop such procedures as are necessary under the law to carry out this policy and to employ, appoint, assign, evaluate, promote, transfer, accept resignations and terminate non-instructional staff in accordance with this and other applicable policies of the School Committee. Such actions are to be reported to the School Committee on a regular basis.

This policy applies to full and part time support staff positions and to coaching and other extra/co-curricular, part time/extra-duty positions.

Cross Reference: AC - Nondiscrimination/Equal Opportunity

Adopted: March 11, 2013

Revised: April 11, 2016