

LISBON BUDGET PROCESS CALENDAR 2021-2022

<i>November 3, 2020</i>	Administrative Team Meeting - Review budget process (Include Administrative Secretaries that input budget into system)
<i>November 23, 2020</i>	Lisbon School Committee Budget Workshop
<i>December 4, 2020</i>	Administrative Maintenance Requests to Allen Ouellette (cc. Kelly Byras)
<i>December 11, 2020</i>	Deadline for Administrative Budgets to be input into accounting software.
<i>January 5, 2021</i>	Administrative Team Budget Workshop, 9AM-Noon
<i>January 6-8, 2021</i>	Individual Budget Meetings at Central Office: Please bring three copies of supporting documentation.
<i>January 19, 2021</i>	A-Team Budget review
<i>February 8th, 2021</i>	Budget presentation to School Committee, Regular Meeting
<i>February 22, 2021</i>	Budget Adoption, Work Shop Meeting
<i>March 9th, 2021</i>	Presentation of School Budget to Council. <i>(Must present to Council by the third Tuesday of March. Sec. 6.02 of Town Charter.)</i>

Approved by the Lisbon School Committee: 11/9/2020